

## Dear Parents,

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Please note the following, which is of very definite importance:

As you will be aware, schools throughout the UK are experiencing a variety of problems involving student use of mobile phones, which in many instances carry visual and other material that is objectionable and in some instances pornographic. Schools do, of course, have filtering systems designed to disrupt objectionable material; however, the success of these systems is highly limited and does not work, for instance, when a mobile is being used outside of a school building etc.

CAEA has long had a variety of rules with regard to the use of mobile phones designed to protect all our students. Key to this is the obligation of all students to surrender their phones upon arrival at school. In light of the increasing threat that certain material constitutes, we have revised and augmented our mobile phone policy, and this is reflected in the "Acceptable Use Agreement—Mobile Phones." We will be sending a copy of the Agreement to all parents next week, and we would ask that the Agreement is read with care.

On another topic:

If you are collecting your child each afternoon, please make every effort to do so on time. This has become a bit of a problem of late, and a few of our younger children have been quite anxious when the parent has not arrived on time.

In this regard, please note that next Friday, 19 October, is our Harvest Festival celebration (see below). It is also the beginning of the Half-Term break. All students will be dismissed at 2:00 pm.

Best wishes,

Mrs Kim Salthouse  
Head of School

Dr Duncan Rollo  
Principal

## Notices

### **Gentle Reminder**

#### **Harvest Festival – Friday 19<sup>th</sup> October 2018**

We look forward to seeing you at our Harvest Festival celebration in St Mary's church at 12.00am. Students' contributions—particularly tinned and boxed items--will be distributed to the 'Stowmarket Food Bank'. If Students would like to contribute, they should bring donations into school by Thursday next week.

We do hope that as many members of our parent community will be able to attend the celebration.

### **Students traveling by train/taxi at half term**

Please be aware that students traveling by train on Friday 19th October will need to catch the 2.29 train to London.

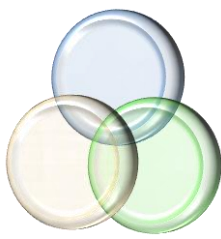
If your child travels by taxi please could you confirm that the taxi company are aware that school finishes at 2.00pm on Friday 19<sup>th</sup> October.

Thank you.

### **Students Who Travel by Taxi**

Please could parents ensure that their child's taxi is informed if a child is to be absent from school and does not need to be collected by the taxi. It has come to light on a number of occasions that taxis have arrived at the school at the end of the day to collect students to return home. We have had to explain that the child has been collected for medical appointments/or sent home unwell.

Thank you.



# Week Ahead

Monday 15<sup>th</sup> – Friday 19<sup>th</sup> October 2018

## School Diaries

Please could all parents check with their children that they have their school diaries. These should have homework assignments written in. Teachers are also checking these diaries to ensure that all parents and students are aware of the demands being made on the children. The diaries are especially helpful in facilitating communication between class tutors and parents.

## Sunday boarding arrangements

Please can Parents let Mr Thompson know in advance, either by email at [athompson@centreacademy.net](mailto:athompson@centreacademy.net), or by phone or text message on 07555 416172. This is so that we have numbers for food on Sunday evening and numbers for pick up from Stowmarket train station. Boarders should either arrive at Centre Academy no earlier than 7pm if coming directly or be picked up from Stowmarket train station.

Thank you for your cooperation in this matter.

## Boarding House Telephone Numbers:

Mr Thompson and Mrs Dent can now be contacted on the following mobile numbers during the week, Monday from 8.00 am to Friday 3.00pm. Please can any arrangements for Sunday evening boarding be made in advance prior to 3.00pm on the Friday. The Care Staff do not stay on site at the weekend and will be out of contact during this period.

Thank you for your cooperation in this matter.

## Coach House

Mr Thompson -01449 738922 or 07555 416 172

Mr Stott -07847 719 073

## Main House

Mrs Dent - 01449 736404 or 07555 416 173

## Gentle Reminders:

- If your child requires any medication, please ensure that this is handed into the office or Mrs Beadman. Medication will need to be in its original packet along with the relevant paperwork. The item must be clearly labelled with the student's name and the instructions of administration.
- Students must not be sent to school if they have a fever/sickness or are feeling ill. Students should be fever/sickness free for 48 hours before returning to school to protect other students from contact with potentially contagious illnesses. Parents will be contacted by the medical staff on duty if a child shows symptoms of illness while in school.
- Could all students bring stationery in to school for their lessons, e.g. pens/pencils and crayons.
- Please check and sign homework diaries every week; the diaries are a very important tool to communicate with teachers and parents.
- All female students are to wear either trousers or skirts with thick tights when participating in drama lessons or drama activities after school.
- During the summer please ensure your child has sun cream, a sun hat and appropriate glasses with them; all items should be marked with the child's name.

Autumn Term 2018	
Friday 19 <sup>th</sup> October 2018	<i>Harvest Festival – 12.00pm – All Parents Welcome</i>
Friday 19 <sup>th</sup> October 2018	<i>School Finishes - 2.00 pm</i>
<b>Half Term:</b>	<b>Friday 19<sup>th</sup> October 2018 – Sunday 4<sup>th</sup> November 2018</b>
Monday 5 <sup>th</sup> November 2018	<i>Term Commences</i>
Wednesday 7 <sup>th</sup> November 2018	<i>Bonfire Night &amp; Talent Presentation – 5.30pm</i>
Friday 23 <sup>rd</sup> November 2018	<i>Parents Meetings</i>
Friday 14 <sup>th</sup> December 2018	<i>Carol Service – 2.15pm</i>
Friday 14 <sup>th</sup> December 2018 - Term Ends	<i>School Finishes - 3.00 pm</i>