

Week Ahead

Monday 4th – Friday 8th December 2017

Dear Parents,

Dear Parents,

Christmas has certainly arrived at CAEA, as the school is now graced with trees that have been decorated by the students, all sorts of other festive arrangements and the sound of music of the season from various quarters.

As you know, the next week will be particularly special. In addition to various activities within each tutor group, there is our annual Christmas Dinner on Thursday for all students and staff, followed by gifts for all. Friday is particularly special, as it is our Christmas Carol Service and Christmas play at St Mary's Church. We begin at 2:15 and we will end at approximately 3:00. The entire CAEA community is invited back to Main House after the service for tea and mince pies.

We want to remind everyone that we will once again be holding the "Holiday Raffle" at the Carol Service, with all proceeds going to our charity of the year, Suffolk Mind. We will continue to accept raffle prize contributions until 6 December, so if you have anything that you would like to offer, we will be most grateful.

As you will understand, 8 December is a most important date in the school's calendar, and we really do hope that everyone from the parent community will be in attendance.

Best wishes,

Mrs Kim Salthouse,
Head of School

Dr Duncan Rollo
Principal

Notices

Wear Your Christmas Jumper Day at CAEA

On Thursday 7 December, students will be in school uniform for the day and the Christmas Lunch but if they so desire they may substitute a Christmas jumper for the blazer. Note that this is also an option for staff!

On Friday 8 December students may wear casual clothes for the morning parties; however, they will be required to wear the school uniform for the afternoon church service.

Holiday Raffle

We will once again be holding a 'Holiday Raffle', which will be drawn during our Carol Service. Proceeds will be going to our charity of the year — Suffolk Mind.

We would be grateful for any prize contribution's you may be able to provide — could these please be bought into school by Wednesday 6th December.

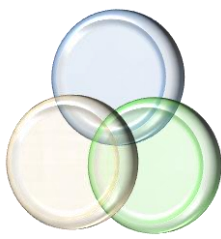
Thank-you for your continued support and contributions.

Alfie Bowen & Mr Stott

Student Council Co-Presidents

Term Date Amendments

Please be aware that the Christmas Play has been rescheduled from Friday 1st December to Friday 8th December which will be combined with our Carol Service.



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We look forward to seeing as many parents as possible at the Carol Service. This is a very important occasion for all of us in the community—and especially for our children, who are working hard with regard to the carols and, indeed, the Christmas Play.

School Diaries

Please could all parents check with their children that they have their school diaries. These should have homework assignments written in. Teachers are also checking these diaries to ensure that all parents and students are aware of the demands being made on the children. The diaries are especially helpful in facilitating communication between class tutors and parents.

Club/Activities

Autumn Term Clubs/Activities are as follows:

| Monday | Tuesday | Wednesday | Thursday |
|----------|-------------|-------------|----------------|
| No Clubs | Drama/Music | Photography | Art and Craft |
| | Board Games | | Outdoor Sports |
| | | Science | |

If your child is attending a club/activity, please inform the school office via email which club they will be attending.

Gentle Reminder

Now autumn is here, please could all students bring into school a waterproof coat and wellington boots; where possible please label the items with your child's name.

School Uniform

Coe's in Ipswich no longer sell our school uniform in the shop. In the future items which need to be purchased from Coe's will need to be ordered via the school office.

An updated school uniform list and Coe's Order Form has been issued to all parents via email. Please do not hesitate to contact Mrs Beadman for more information.

Thank you.

Sunday boarding arrangements

Please can Parents let Mr Thompson know in advance, either by email at athompson@centreacademy.net, or by phone or text message on 07555 416172. This is so that we have numbers for food on Sunday evening and numbers for pick up from Stowmarket train station. Boarders should either arrive at Centre Academy no earlier than 7pm if coming directly or be picked up from Stowmarket train station.

Thank you for your cooperation in this matter.

Boarding House Telephone Numbers:

Mr Thompson and Mrs Dent can now be contacted on the following mobile numbers during the week, Monday from 8.00 am to Friday 3.00pm. Please can any arrangements for Sunday evening boarding be made in advance prior to 3.00pm on the Friday. The Care Staff do not stay on site at the weekend and will be out of contact during this period.

Thank you for your cooperation in this matter.

Coach House

Mr Thompson -01449 738922 or 07555 416 172

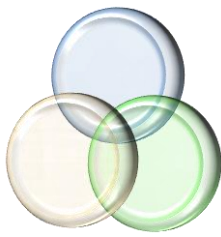
Mr Stott -07847 719 073

Main House

Mrs Dent - 01449 736404 or 07555 416 173

Gentle Reminders:

- If your child requires any medication, please ensure that this is handed into the office or Mrs Beadman. Medication will need to be in its original packet along with the relevant paperwork. The item must be clearly labelled with the students name and the instructions of administration.
- Students must not be sent to school if they have a fever/sickness or are feeling ill. Students should be fever/sickness free for 48 hours before returning to school to protect other students from contact with potentially contagious illnesses. Parents will be contacted by the medical staff on duty if a child shows symptoms of illness while in school.



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- Could all students bring stationery in to school for their lessons, e.g. pens/pencils and crayons.
- Please check and sign homework diaries every week; the diaries are a very important tool to communicate with teachers and parents.
- All female students are to wear either trousers or skirts with thick tights when participating in drama lessons or drama activities after school.

Calendar

| Autumn Term 2017 | |
|--------------------------------------------------|--------------------------------------------------|
| Friday 8 th December 2017 | <i>Christmas Play and Carol Service – 2.15pm</i> |
| Friday 8 th December 2017 - Term Ends | <i>School Finishes - 3.00 pm</i> |